



Permit #S00113840

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: S00113840

Type of Permit: STILL

Release Date: 10/13/2016

Production Company TIME, INC

Producer Kelsey Stevens

Insured Company Name TIME, INC

Director n/a n/a

Contact Phone No. 1 917-853-1464

1st AD n/a n/a

Contact Phone No. 2 212-522-5658

Fax

Production Manager n/a n/a

Address 1271 AVENUE OF THE AMERICAS
NEW YORK, New York 10020

FilmL.A. Coordinator Hans Groszkruger

Production Title INSTYLE MAGAZINE

Location Manager Kelsey Stevens

Type of Production Still Photo

Primary Phone Mobile - 323-252-6158
Secondary Phone

Location Assistant n/a n/a

Primary Phone Mobile - 323-252-6158
Secondary Phone

Fees

Notification Charge \$110.00

Total Permit Fee \$856.00

FILMLA NON-REFUNDABLE STILL APPLICATION \$63.00
FEE

Number of Locations 3

LA CITY DEPT OF REC AND PARKS PARK \$532.00
MONITOR FEE

LA CITY DEPT OF REC AND PARKS STILL PHOTO \$75.00
USE FEE 1-14 PERSONS

LA CITY DEPT OF REC AND PARKS MONITOR \$76.00
REPORTING FEE



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Summary Information**Location****Location 1 of 3****Page 1 of 1**

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Production Company TIME, INC
Insured Company TIME, INC
Production Title INSTYLE MAGAZINE

Location Manager Kelsey Stevens
Primary Phone Mobile - 323-252-6158
Secondary Phone

Location Address 10 Fwy, 101 Fwy, 110 Fwy, Alameda St, Inclusive (EXCLUDING FREEWAYS/HIGHWAYS, THE OLD BANK DISTRICT & CITY PARKS), Los Angeles, CA, 90012

Location Name DOWNTOWN LA GRID

Location Type Grid

Location Description DOWNTOWN LOS ANGELES GRID

Film Dates 10/13/2016 - 10/13/2016 07:00 - 22:00 1 day

Open or Closed to the Public Open

Generic Conditions All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached documents KELSEY STEVENS TIME 2016 LETTER.pdf
Downtown Filming Guidelines 2010.03.01.pdf

Equipment on Location	Type	Quantity	Personnel on Location	Type	Quantity
	Cast/Crew vehicles	8		Cast	1
	Motor Homes	1		Crew	12
	Vans	1			

Filming Activities Equipment on sidewalk only.; Exterior models against scenery; Exterior motion without sound;

Jurisdiction **Political:** Los Angeles City - Council District 14
Police: Los Angeles Police Department
Fire: Los Angeles City

Thomas Guide **Page:** 634

Grid: E4

Location Notes Must Comply with Attached Downtown Conditions.

* THE OLD BANK DISTRICT IS THE AREA BOUNDED BY South Spring St., West 5th St., West 4th St., and Werdin Pl.
Stopping, setting-up and staging are not allowed within these boundaries.

May not interfere with filming activities of production companies in possession of location-specific permits, or with previously scheduled special events, or with existing construction projects.

Approvals LOS ANGELES CITY POLICE DEPARTMENT

Mark Buck

Parking **Base Camp**
Location Type : Filming Location

Crew Parking
Location Type : Filming Location



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Summary Information**Location****Location 2 of 3****Page 1 of 1**

Permit Number S00113840
Production Company TIME, INC
Insured Company TIME, INC
Production Title INSTYLE MAGAZINE

Location Manager Kelsey Stevens
Primary Phone Mobile - 323-252-6158
Secondary Phone

Location Address Santa Monica Blvd - La Cienega Blvd - Hollywood Blvd - Western Ave, Los Angeles, CA, 90038

Location Type Grid

Film Dates 10/13/2016 - 10/13/2016 07:00 - 22:00 1 day

Open or Closed to the Public Open

Generic Conditions All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Equipment on Location	Type	Quantity	Personnel on Location	Type	Quantity
	Cast/Crew vehicles	8		Cast	1
	Motor Homes	1		Crew	12
	Vans	1			

Filming Activities Equipment on sidewalk only.; Exterior models against scenery; Exterior motion without sound;

Jurisdiction **Political:** Los Angeles City - Council District 13
Police: Los Angeles Police Department
Fire: Los Angeles City

Approvals LOS ANGELES CITY POLICE DEPARTMENT

Mark Buck

Parking **Base Camp**
Location Type : Filming Location

Crew Parking
Location Type : Filming Location



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Summary Information**Location****Location 3 of 3****Page 1 of 1**

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Insured Company TIME, INC
Production Title INSTYLE MAGAZINE

Location Manager Kelsey Stevens
Primary Phone Mobile - 323-252-6158
Secondary Phone

Location Address 2000 N Fuller Ave, Los Angeles, CA, 90046

Location Name RUNYON CANYON PARK

Location Type Park

Film Dates 10/13/2016 - 10/13/2016 10:00 - 17:00 1 day

Open or Closed to the Public Open

Generic Conditions All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached document 53694-INSTYLEMAGRnyon Cyn Restrictions.pdf

Equipment on Location	Type	Quantity	Personnel on Location	Type	Quantity
	Cast/Crew vehicles	8		Cast	1
	Motor Homes	1		Crew	12
	Vans	1			

Filming Activities Equipment on sidewalk only.; Exterior models against scenery; Exterior motion without sound; Park Ref # 53694; Mulholland side;

Jurisdiction **Political:** Los Angeles City - Council District 04
Police: Los Angeles Police Department
Fire: Los Angeles City

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Grid: C4

Location Notes NO POSTING OR CAST/CREW PARKING ON MULHOLLAND DR.
MAY NOT EXCEED A MAXIMUM OF 5 PARKING SPACES AT MULHOLLAND LOT.

Approvals LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE
LOS ANGELES CITY POLICE DEPARTMENT
Wendy Diplock
Mark Buck

Coordinator Note MAY NOT EXCEED A MAXIMUM OF 5 PARKING SPACES AT MULHOLLAND LOT.

Parking **Base Camp**
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

**Appointment of Film Permits Unlimited, Inc.
As Authorized Agent and representative**

I certify that I am a representative of Kelsy Stevens Productions ("Principal") and am authorized to enter into binding contractual agreements on its behalf. I further certify that I am authorized by Principal to appoint other representatives and agents for Principal and to give such representatives and agents authority to enter into and bind Principal to agreements relating to the issuance of and compliance with location film (e.g. theatrical, television, commercial and other motion picture filming) and still photographic permits, including the permits themselves and any riders to such permits. Acting on behalf of Principal in my capacity as its authorized representative, I appoint Film Permits Unlimited, Inc. and its employees and agents ("FPU") as Principal's authorized representatives and agents to apply for location film (e.g. theatrical, television, commercial and other motion picture filming) and still photographic permits on behalf of Principal through Film LA, Inc., any city and county, or through any other jurisdiction: to negotiate, discuss, accept, modify, agree to and bind Principal to the terms and conditions of such permits (including all restrictions and/or community guidelines applicable to any such permit); and to execute such permits on behalf of Principal. Principal understands, acknowledges and agrees that it (and/or its insurer) remains responsible and liable for all obligations imposed by or incidental to any permit or rider issued to Principal signed by an employee or agent of (including any coordinator, runner or messenger used by) FPU. Principal further agrees to comply with the terms and conditions of any such permits and hereby appoints FPU as an authorized representative to facilitate compliance with such terms and conditions following issuance of any such permits and to enter into agreements for Principal with respect thereto. Any person, agency, entity, or organization (including Film LA, Inc. and any city county or other jurisdiction) may rely upon this appointment and need not obtain further authorization for any act described herein. An original or faxed copy of this appointment shall be sufficient, and may be treated as an original for all purposes. The appointment may be revoked by Principal at any time in writing, but in any case, shall expire one (1) year from the date of execution set forth below.

I declare under penalty of perjury under the laws of the State of California that I am authorized to appoint FPU as agent for Principal, and based upon that authority I hereby appoint FPU as Principal's agent as set forth herein.

Dated: 9/12/2016

Kelsy Stevens
Name of Principal

By: [Signature]
Representative's Signature

Kelsy Stevens
Print Representative's Name

Producer
Representative's title

231 Mulholland Rd
Van Nuys, CA 91410
Principal's Address

323-252-6158
Principal's Telephone

Film Permits Unlimited, Inc.
Phone (818) 347-9929
Fax (818) 347-9784

Please sign and fax back
Principal = Name of Company

SPECIAL CONDITIONS FOR LOCATION FILMING IN DOWNTOWN LOS ANGELES
(Standard Filming Requirements continue to apply where not superseded below)

1. DEFINITION OF TERMS

a. Downtown Los Angeles, for the purposes of these conditions, shall be defined as the area North to South from the 101 Freeway to the 10 Freeway; East to West from the Los Angeles River to the 110 Freeway.

b. The Downtown Los Angeles Neighborhood Council boundaries (DLANC boundaries), for the purpose of these conditions, shall be defined as bordered on the North and East at the 101 Freeway from the 110 Freeway east to Los Angeles Street, south to 4th Street, east to Alameda Street, south to 7th Street, east to the Los Angeles River; on the South by the 10 Freeway from the 110 Freeway to the Los Angeles River; on the West by 110 Freeway from the 10 Freeway to the 101 Freeway. (This area is the same area as defined above as Downtown Los Angeles, but excludes the Little Tokyo and Arts District neighborhoods.)

c. Residential buildings shall be defined as any building with legal residential occupants (mixed-use, adaptive reuse, artist-in-residence (A.I.R.), SROs, residential hotels, condominiums and apartment buildings). DLANC will maintain an accurate and contemporary listing of all residential buildings showing a 100-foot radius from each building so as to identify any areas both inside and outside of that radius.

d. The Broadway Entertainment District (aka Broadway Theatre District), for the purposes of these Conditions, shall be defined north to south as Broadway from 3rd Street to Olympic Boulevard, and east to west from Frank Court to Lindley Place (aka St. Vincent Alley Court), or the equivalent mid-block point to either of these alleys where the alley is not present, including any theater loading facilities, defined as any public or private surface parking lot, parking garage, public street or curb area adjacent to, or utilized by, a theater. If, in the future, the City adopts an ordinance with regulations governing filming in this area, such regulations shall supersede these Filming Conditions.

e. The Old Bank District residential overlay, for the purposes of these Conditions, shall be defined as the area bound by South Spring St., West 5th St., West 4th St., and Verdin Pl.

2. FILMING STANDARD HOURS AND DAYS

a. Filming activity, or any production-related activity including but not limited to activities such as base camps, catering, generators, etc., within the **DLANC boundaries** is restricted to the hours of 6:00 a.m. to 11:00 p.m. within a 100-foot radius of any residential building. Filming activity in the **Broadway Entertainment District** is restricted to the hours of 6:00 a.m. to Midnight within a 50-foot radius of any residential building. **Old Bank District** is restricted to the hours of 7:00 a.m. to 10:00 p.m. within a 100-foot radius of any residential building. No extension of the standard filming hours for

filming or any disruptive production-related activity shall be allowed until a signature survey has been properly submitted. Proof of signature surveys shall be made available to DLANC upon request.

b. No film permits may be issued along Main and Spring Streets from 2nd to 9th Streets, or on any block of 2nd through 9th Streets between Los Angeles and Spring during the Downtown Art Walk, currently held on the second Thursday of each month. Filming inside of private buildings or entirely on private property during this time is permitted so long as there are no external impacts.

c. No filming may be conducted in close proximity to major public events anywhere in Downtown Los Angeles as permitted by the LAPD, or identified with 30 days notice to the City's Designated Film Permit Contractor by DLANC. Film permits may be considered in light of major public events on a case-by-case basis so long as their issuance will not cause further disruption to Downtown businesses and residents during such events.

3. RESIDENTIAL AND MERCHANT PROTECTIONS IN THE DLANC BOUNDARIES

a. A film permit may include no more than 300 feet of curb lane per city block for the parking of film production vehicles, crew or equipment. Requests for additional amounts of curb lane shall require a signature survey. The **Broadway Entertainment District** is exempt from this restriction.

b. Production personnel (and equipment utilized by the production company) shall not block the sidewalk area in front of an open commercial business or a residential building, including residential patios, windows, doorways, or entryways, unless the production company has secured the permission of the merchant and/or property owner. Where the commercial business is one that is primarily open in the evening and nighttime hours, the production company, their cast and crew may not block the access to and signage of such establishment (as seen from the street), without permission of the merchant and/or property owner during the hours of operation of the business.

c. Customers, employees, residents, and guests of affected properties shall be allowed free ingress/egress to all buildings, merchants, and parking facilities. Arrangements shall be made to ensure access to deliveries, trash pickup, residential move-in/move-out, and vendor access to the properties/merchants during productions.

d. All commercial businesses must prominently post hours of operation and contact phone numbers, and residential buildings must have a designated contact person authorized to give permission. Special events held by commercial businesses, outside of normal business hours, must also be posted in advance, and production companies must provide full access and visibility during such events.

4. NOISE, FUMES, AND LIGHTING WITHIN THE DLANC BOUNDARIES

a. Generators, portable toilets or toilet vehicles, and outdoor food preparation using charcoal or gas grills must be a minimum of 50 feet (horizontally) from any residential window or entrance. If it is physically impossible for a generator to be a minimum of 50 feet from residential windows or entrances, the generator shall be placed as far away as possible and vented away from residential windows and entrances. However, under no circumstances shall a generator be placed directly underneath a residential window.

b. Film productions must focus lighting on the filming area only and make every effort to shield the lighting from adjacent properties, pedestrians, and patrons of commercial businesses at all times. Exceptional lighting (e.g., Musco and Bebee lighting) outside of regular filming hours shall not be allowed without a signature survey of the affected merchants and/or property owners. **Signature survey shall be required for Exceptional lighting within the Old Bank District between the hours of 6:00 p.m. and 6:00 a.m.** Under no circumstances shall lighting be directed onto oncoming traffic.

c. Film production companies are required to completely remove all trash, food, and cardboard boxes, etc. from the general vicinity at the end of each filming day. Film production companies will be held responsible for the actions of catering companies they employ to provide food for the cast and crew.

5. SPECIAL REQUESTS AND EXCEPTIONS REVIEW AND NOTIFICATION WITHIN THE DLANC BOUNDARIES

a. Helicopters shall not be granted permits for landing at non-certified helipads before and after approved filming hours. All aerial filming productions must provide upon request a copy of an approved FAA Form 7711-2, or other official waiver, along with a copy of the briefing on the flight operations for all participating persons or property.

b. No film permit shall be construed as a waiver of 14 CFR § 91.119, 14 CFR § 91.515(a) or 14 CFR § 91.303(e), dictating federal flight altitude regulations, for purposes of non-participating persons or property (see attachment).

c. Notification beyond the standard 500-foot radius will be made to affected residents and merchants for high impact activity that is likely to cause interference with adjacent properties of people such as car chases, simulated gun fire, explosions, screams for help and other loud noises, helicopter activity, road closures or other such exceptional activities that might cause a police response to the filming location. High impact filming activity must be preceded by notifications at least two days in advance. The City's Designated Film Permit Contractor or the production company shall consult a designated DLANC representative when an applicant requests a permit for high impact filming activity with less than two days notice.

d. Due to the location of building air intake systems on Lower Grand Avenue, no special effects, including smoke, steam or fog, may occur in that area without first obtaining

clearance from the appropriate building contacts and maintenance engineers. Contact must be made at least 48 hours prior to the proposed effect(s).

6. FILMING-RELATED CONGESTION WITHIN THE DLANC BOUNDARIES

a. The City's Designated Film Permit Contractor will ensure that the impact from filming at recurrently used locations is minimized to the affected residents and businesses.

b. In rush hour restricted lanes, as designated by LADOT, no Intermittent Traffic Control (ITC) shall be permitted during Rush Hours (7:00 a.m. – 9:00 a.m. and 4:00 p.m. – 7:00 p.m., Monday through Friday). No simultaneous closures or ITC of both the Second and Third Street Tunnels will be permitted.

c. Production companies shall request the posting of "no parking" signs, lane or street closures with LADOT for the day(s) that they are "on site" only. When closures are not necessary for the day(s) requested, production companies shall report the changes to the City's Designated Film Permit Contractor, who shall notify LADOT, who must revise and/or remove parking signs, as necessary.

d. Production companies must provide adequate detour and directional signage when street closures are in place, conforming to current LADOT standards and practices. Detour routes must accommodate large, semi and tractor trailer trucks and public transit vehicles.

7. ENFORCEMENT OF CONDITIONS

a. In accordance with the terms of their work permit issued from LAPD, off-duty or retired police officers must, upon reporting to a work site, review and ensure compliance with conditions outlined on the filming permit. Officers shall ensure compliance with arrival and departure time, and shall not allow any activity or conduct that is in violation of local or state law, nor allow any filming condition that is not authorized by the permit. Variations from the requirements of the permit are not allowed unless approved by an authorized representative of the City's Designated Film Permit Contractor.

ATTACHMENT

(Note: The following are the most current federal flight altitude regulations as of November 2007. The regulations could change at any time.)

§ 91.119 Minimum safe altitudes: General.

Except when necessary for takeoff or landing, no person may operate an aircraft below the following altitudes:

- (a) Anywhere. An altitude allowing, if a power unit fails, an emergency landing without undue hazard to persons or property on the surface.
- (b) Over congested areas. Over any congested area of a city, town, or settlement, or over any open air assembly of persons, an altitude of 1,000 feet above the highest obstacle within a horizontal radius of 2,000 feet of the aircraft.
- (c) Over other than congested areas. An altitude of 500 feet above the surface, except over open water or sparsely populated areas. In those cases, the aircraft may not be operated closer than 500 feet to any person, vessel, vehicle, or structure.
- (d) Helicopters. Helicopters may be operated at less than the minimums prescribed in paragraph (b) or (c) of this section if the operation is conducted without hazard to persons or property on the surface. In addition, each person operating a helicopter shall comply with any routes or altitudes specifically prescribed for helicopters by the Administrator.

§ 91.515 Flight altitude rules.

(a) Notwithstanding §91.119, and except as provided in paragraph (b) of this section, no person may operate an airplane under VFR at less than—

- (1) One thousand feet above the surface, or 1,000 feet from any mountain, hill, or other obstruction to flight, for day operations; and
- (2) The altitudes prescribed in §91.177, for night operations.

§ 91.303 Aerobatic flight.

No person may operate an aircraft in aerobatic flight—

- (a) Over any congested area of a city, town, or settlement;
- (b) Over an open air assembly of persons;
- (c) Within the lateral boundaries of the surface areas of Class B, Class C, Class D, or Class E airspace designated for an airport;
- (d) Within 4 nautical miles of the center line of any Federal airway;
- (e) Below an altitude of 1,500 feet above the surface; or
- (f) When flight visibility is less than 3 statute miles.

For the purposes of this section, aerobatic flight means an intentional maneuver involving an abrupt change in an aircraft's attitude, an abnormal attitude, or abnormal acceleration, not necessary for normal flight.

[Doc. No. 18834, 54 FR 34308, Aug. 18, 1989, as amended by Amdt. 91- 227, 56 FR 65661, Dec. 17, 1991]



Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

RUNYON CANYON **INSTYLE MAGAZINE STILL SHOOT**

- Ok to film at Runyon **RUNYON CANYON-MULHOLLAND SIDE – NORTH GATE** side. October 13th – 10am-5pm.
- Ok to have ONLY 1 x motorhome, 2 sprinter vans, 1 passenger van – additional cars / vans will be parked off site.
- 2 monitors for entire day – one At North gate and one at site.
- Company will not base camp or cater on site.
- Companies are requested to inform all film crew members of the written guidelines for Runyon Canyon.
- OK to use gators inside the park to transport equipment.
- Companies must keep speed limit to a maximum of 5 mph for all gators while inside of Runyon Canyon Park.
- Vehicles are not allowed on dirt trails.
- No staking allowed.
- NO cars allowed to drive inside of the park.
- All production activities must give the “right of way” to excessive traffic of park patrons.
- Cutting any chaparral vegetation and filming in the area overgrown by the chaparral is not permitted.
- Bolting or nailing into the trees is not permitted.
- Bringing soil, mulches, leaves and other material used for footing or blowing effects is not permitted unless approved by the Park Maintenance Supervisor.
- Digging holes, trenches and ponds is not permitted unless prior approval has been granted by the Park Film Office.
- Preparing, staging or actual filming will be stopped by Park Management if unexpected weather conditions in combination with the company’s activities causes damage to the area.
- Companies are responsible for clean up of the entire area they have occupied.

- Any damage to the landscape or irrigation system will be considered subject for mitigation procedures, which could result in monetary reimbursement or restoration work.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permittee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permittee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permittee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-113840**INSTYLE MAG – MAN OF STYLE****(RUNYON CANYON-MULHOLLAND SIDE – NORTH GATE)**